

CLEAN UP NEPAL

Baluwatar, Kathmandu-04, Nepal

DAO Kathmandu Reg.792/070/071 SWC Reg. No. 39519 / Pan No.602174026, Tel: 01-4373175 , E-mail : N/A

RFQ No:

Date: 02 April 2024

Request for Sealed Quotation (RFQ)

This is for your reference that, CLEAN UP NEPAL is planning to procure the items mentioned below for organizational use and thus invites Quotations from interested / potential Suppliers. The details items & specifications and terms and conditions are as below:

S.N	Description/Specifications	Unit	Total Quantity Required	Rate per Unit	Total Amount	Remarks
	<u>Supply, Delivery and installation of IT equipment's</u>					
1	Laptops	Per Piece	1			
	Processor : Intel Core i5, 13th gen (Powerful Performance) Graphics : Intel Iris Graphics (Impressive Visuals) Ram : 8 GB Storage : 512 GB SSD (Fast and Responsive) Display : 14.0 inch FHD Weight : slim and lightweight design Warranty: One year against manufacturing defects.					
2	Laptops Sleeve	Per piece	1			
3	Mouse with Wire (Simple)	Per piece	1			
4	Smart Board with stand					
	<u>Specification 1</u> 85/86" Touch screen functionality High-resolution display Interactive whiteboard software	Per set	1			



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	<p>Built-in speakers Multi touch support Ram : 8 GB , Storage : 128 GB SSD Interactive pen/stylus support Annotation and drawing tools Connectivity: WIFI, Bluetooth, HDML Durability and robustness At least 3 years warranty Free technical support during warranty. 24-hour phone/web-based support.</p>					
	<p><u>Specification 2</u> 75" Touch screen functionality High-resolution display Interactive whiteboard software Built-in speakers Multi touch support Ram : 8 GB , Storage : 128 GB SSD Interactive pen/stylus support Annotation and drawing tools Connectivity: WIFI, Bluetooth, HDML Durability and robustness At least 3 years warranty Free technical support during warranty. 24-hour phone/web-based support.</p>	Per set	1			
5	Printer 3 in 1	Per piece	1			
	Feature-rich All-in-One (Print, Copy, Scan) with duplex, auto document feeder and wireless connection					



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	Offers high quality output, outstanding capabilities and reliability that is ideal for any small office or home office environment. <ul style="list-style-type: none"> • Print, Scan, Copy • Print Speed (A4): Up to 27 pages per minute • Recommended monthly print volume: 500 - 2 500 pages • Print Resolution: 1 200 x 1 200dpi (equivalent) • FPOT (A4): 6.0s 					
6	DSLR Camera with 18-55 lens 32 GB card & Camera Bag waterproof/Resistance At least One year warranty	Per piece	1			
	Filter & Glass (Protection)	Per piece	1			
	Tripod stand	Per piece	1			
					Sub total	
					VAT 13 %	
					Other costs	
					Grand Total	

Note: Laptop, Smart Board, Printer and DSLR Camera should be same as or equivalent to above mentioned specifications. Any one type of specification will be chosen for Smart Board however suppliers must provide rates for both. You can also provide further details in additional sheets if needed.

Suppliers can quote rate of all or single or available products.

We can do order on partial/as whole or on need basis and award bid to supplier on whole or different suppliers for different product on need basis. **There will be offer verification before order placement for quality check.**



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Total Amount in Figure (जम्मा रकम) :

Total Amount in Word (जम्मा रकम अक्षरमा) :

Terms and Conditions:

- a) Quotation should be submitted by **08/April/2024 before 17:00 hrs.** It shall remain your responsibility to ensure that your quotation will reach the address on or before the deadline. Quotations that are received by CLEAN UP NEPAL after the deadline indicated above, for whatever reason, shall not be considered for evaluation.
- b) Quoted rate should be inclusive of 13% VAT and TDS 1.5% will be deducted as per Rules & Regulations of Nepal Government.
- c) Any discrepancy between prices in figures and words, the amounts in words will govern.
- d) Any discrepancy between unit rate and line-item total resulting from miscalculation, the unit rate will govern.
- e) CLEAN UP NEPAL is in no way obligated to select the lowest bidder.
- f) The successful bidder will be notified at the earliest date possible.
- g) Selected supplier may need to come up with sample items before purchase agreement and purchase order. Sample items will be Verified and evaluated by CLEAN UP NEPAL Representative. If CLEAN UP NEPAL found less quality sample than required then CLEAN UP NEPAL can switch the supplier.
- h) During materials delivery time supplier has to deliver materials from store to CLEAN UP NEPAL office.
- i) Suppliers have to provide copy of firm registration certificate, VAT registration certificate, and TAX clearance document while submitting RFQ.
- j) After the delivery of materials payment will be made via online connect ips in favor of your Company/Supplier.
- k) Payments will be made within 15 days after receiving undisputable invoice.
- l) If you have any objection or expectation in payment terms, please clarify

CLEAN UP NEPAL reserves all the rights to accept or reject any or all quotation/(s), in part or in full, alter any provisions of this RFQ as deemed necessary at any time without assigning any reason or whatever.



Rabindra Lamichhane
Executive Director
CLEAN UP NEPAL

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firm's Word:

To,
Executive Director
CLEAN UP Nepal
Baluwatar, Kathmandu-04

I hereby provide you the rate of above specified materials of RFQ including VAT. Above mentioned materials will be delivered on..... and along with that given rate of RFQ will be valid till.....

.....

Name of Supplier:

Address:

Phone No:

Date:

Stamp:

If the above Terms and Conditions are acceptable, please submit a sealed quotation.

.....

Name of Supplier:

Address:

Phone No:

Date:

Stamp:

.....

Name of Supplier:

Address:

Phone No:

Date:

Stamp: