

# CLEAN UP NEPAL (स्वच्छ सफा नेपाल)

Baluwatar, Kathmandu, Nepal

DAO Kathmandu Reg.792/070/071 SWC Reg. No. 39519 / Pan No.602174026, Tel: 01-4373175



RFQ No:

Date: 20 Mar 2024

## Request for Sealed Quotation (RFQ)

This is for your reference that, CLEAN UP NEPAL is planning to procure the items /services mentioned below and thus invites Quotations from interested / potential Suppliers. The details items & specifications and terms and conditions are as below:

S.N	Description/Specifications	Unit	Total Quantity Required	Rate per Unit	Total Amount	Remarks
<b>Hotel Service for 4 months ( Chaitra 2080-Ashar 2081)</b>						
<b>A</b>	<b>Lodging</b>					
1	Non-Attached room-Single					
2	Non-Attached room-Double					
3	Attached room-Single					
4	Attached room-Double					
5	Attached with AC (air conditioner) single room					
6	Attached with AC (air conditioner) double room					
<b>B</b>	<b>Food and snacks</b>					
1	Breakfast set	Per person	1			
2	Tea/coffee	Per Person	1			
3	Tea/coffee/cookies	Per person	1			
4	Veg Lunch/ Dinner (Paneer)	Per person	1			
5	Veg Lunch/ Dinner (Mushroom)	Per person	1			
6	Non veg Lunch/ Dinner (Chicken)	Per Person	1			
7	Non veg Lunch/ Dinner (Mutton)	Per person	1			
8	Non veg Lunch/Dinner (Fish)	Per person	1			
<b>C</b>	<b>Package Buffet</b>					
1	Breakfast, lunch	Per person	1			





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**Note:** Service or Menu items should be same as or equivalent to above mentioned specifications. Also add another sheet for details information.

No of Participants can vary according to program. However, it can be 25-30 Participants & sometimes 100-150 Participants.

**Selection can be done on the basis of different category of hotels like 4 star, 3 star, Banquet and as per organization need basis.**

**Total Amount in Figure (जम्मा रकम) :**

**Total Amount in Word (जम्मा रकम अक्षरमा) :**

## **Terms and Conditions:**

- Quotation should be submitted by **26/Mar/2024** before **17:00 hrs**. It shall remain your responsibility to ensure that your quotation will reach the address on or before the deadline. Quotations that are received by CLEAN UP NEPAL after the deadline indicated above, for whatever reason, shall not be considered for evaluation.
- Quoted rate should be inclusive of 13% VAT and TDS 1.5% will be deducted as per Rules & Regulations of Nepal Government.
- Any discrepancy between prices in figures and words, the amounts in words will govern.
- Any discrepancy between unit rate and line-item total resulting from miscalculation, the unit rate will govern.
- CLEAN UP NEPAL is in no way obligated to select the lowest bidder.
- The successful bidder will be notified at the earliest date possible.
- Selected supplier may have to perform offer verification, which will be conducted by the CLEAN UP NEPAL Representative and supplier need to brief offer services/items before purchase agreement and purchase order. If CLEAN UP NEPAL found less quality sample service than required then CLEAN UP NEPAL can switch the supplier.
- During service delivery time supplier has to deliver service at CLEAN UP NEPAL office.
- Suppliers have to provide copy of firm registration certificate, VAT registration certificate, and TAX clearance document while submitting RFQ.
- After the delivery of service/materials payment will be made via online connect ips in favour of your Company/Supplier.
- Payments will be made within 1 (one) month after receiving undisputable invoice.
- If you have any objection or expectation in payment terms, please clarify

**CLEAN UP NEPAL reserves all the rights to accept or reject any or all quotation/(s), in part or in full, alter any provisions of this RFQ as deemed necessary at any time without assigning any reason or whatever.**

  


**Rabindra Lamichhane**  
Executive Director  
CLEAN UP NEPAL

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## ***firm's Word:***

To,  
Executive Director  
CLEAN UP Nepal  
Baluwatar, Kathmandu

I hereby provide you the rate of above specified service of RFQ including VAT. Above mentioned service will be delivered on..... and along with that given rate of RFQ will be valid till.....

.....  
**Name of Supplier:**

**Address:**

**Phone No:**

**Date:**

**Stamp:**

If the above Terms and Conditions are acceptable, please submit a sealed quotation.

